

To request a Quantum View Notify shipment or package notification:

Step	Window (if available)	
 On the Ship To tab in the Shipping window, type the address of the person or company where the shipment is to be delivered. 	Wordship UPS wordship Home My Services Tools Printing Activities Toport-Export UPScom Support Ship Tran Distribution Import-Export UPScom Support Import-Export UPscom Support Import-Export UPscom Support Import-Export UPscom Support Import-Export Import-	
 2. On the Service tab: Click the down arrow in the UPS Service box and select a service. Click the down arrow in the Package Type box and select a type. Click the down arrow in the Bill Transportation To box and select who pays the transportation cost to ship the package, shipment, or movement. Type the weight of the package in the Package Weight box. 	Nome UPS WorldShip Home My Services Tools Printing Activities Import-Export UPS com Support Import-Export Support Ship From Disbibution Service Options Detail Reference Package Package Package Package Import-Export Package Length: Width: Height: Need at there sooner? Declarged Value: Reference Need at there sooner? Declarged Value: Reference Need at there sooner? Declarged Value: Reference Need at there sooner? Declarged Value: Reference Number 1: Reference Number 2: Reference	



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3.	The Shipper's Cost appears in the lower	💷 📀 🕸 📲 🔹 UPS WorldShip	_ = X
	right.	Home My Services Tools Printing Activities Import-Export UPS.com Support	~ 0 -
	Click the Options tab.	Ship To Ship From Distribution Customer D Update Address Book Ship From Residegial Company or Name: Residegial XYZ Company Image: Attention: Image: Address 1: Delivery Date: Unavailable Address 2: Address 3:	
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		Shipper Potle XXXXXX UPS	
		Your invoice may vary from the displayed rates.	-
		Ver: XOFY Pending: 0 Sh	pmt(s), 0 Pkg(s)
4.	The Options tab shows the available shipment and package options. Note: Quantum View Notify is available under Shipment Options and Package Options. This document will follow the Shipment Option.	Image: Ship From Distribution Service Options Detail Reference Ship From Distribution Service Options Detail Reference Customer () Update Address Bok Shipmert Quantum View Notify (Import Control Import Control Shipmert Quantum View Notify (Internet Notification respirate Shipmert Quantum View Notify (Internet Notification respirate NYZ Company or Name: NYZ Company or	- • X V 0
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5.	The fields needed to complete a Quantum	III 🖸 🔅 📲 🐑 🔻 UPS WorldShip	- = X
	View Notify shipment notification appear to	Home My Services Tools Printing Activities Import-Export UPS.com Support	V V ~
	the right of the check box. Click the Recipients button.	Ship Ton Ship From Distribution Customer ID: Service Options Detail Reference Sustomer ID: IV Update Address Both Residential Attention: Simprent Options: Attention: Package Options Addreas 1: Attention: Addreas 2: Addreas 2: Addreas 2: Addreas 2: Country/Termoy: Postel Code: UUT-ERVILLE TIMONI: MD Simpern: English Addreas: Visit Simper: English Addreas: Voor invoice may vany from the displayed rates. Pick is in NEW Voor invoice may vany from the displayed rates. Pick is in NEW	nding: 0 Shpmt(s). 0 Pkg(s) .di
6.	The Quantum View Notify Recipients (Shipment) window appears.	Quantum View Notify Recipients (Shipment) Recipients	? ×
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	recipient. See the Notes at the end of		
	this document.		
	Click the UK button.	General Options Ship From Company or Name: Failed E-mail Address: Subject Line:	
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			Help



7. The Shipping window appears.	UPS WorldShip X
 Complete any further information on the Options tab. Click the Process Shipment F10 button. 	Home My Services Tools Printing Activities Import-Export UPScom Support Ship From Distribution Customer ID Import-Sport Processing Detail Reference Customer ID Import-Sport Processing Detail Reference Customer ID Import-Sport Processing Detail Reference Customer ID Import-Sport Processing Detail Reference Address 1 Import-Sport Processing Detail Reference Address 1 Address 3 Processing Detail Reference Address 1 Address 3 Processing Detail Reference Address 2 Address 3 Processing Detail Reference Processing Detail Reference Bit Processing Detail Reference Option Cost Option Cost Option Cost Option Usb UPF Account Number Tag ID Number Process Shipment PlogBer Profile Profile Process Shipment XXXXX Import UPS Import Profile Process Shipment Your invoice may vary from the displayed rates. Import Profile
8. A blank Shipping window appears.	UPS WorldShip - II X
On the Home tab, select History or press the F3 key on the keyboard.	Home My Services Tools Printing Activities Import-Export UPS.con Support • Create a Return * • Multi-place Shipment • Multi-place Shipment • Multi-place Shipment • Multi-place Shipment • Shipment Activities • Track • Addresse • End of Information * Metsaging • Metsages • Metsages
	Ver: XOFY Pending: 1 Shpmt(s), 1 Pkg(s)



9. The Shipment History window shows the shipment under UPS Pickups. Review the Quantum View Notify information by clicking the Quantum View Notify Details button.	We work with the second sec
 The Quantum View Notify Details (Shipment) window appears. This window is read-only. Review the Quantum View Notify information. Click the OK button to close this window and return to the Shipment History window. 	Quantum View Notify Details (Shipment) ? ** Recipients Notification Type(s) Company or Name: Contact Name: E-mail Address: XYZ Company customer@ups.com ? MMM Automobile jowner@ups.com ? General Options Ship From Company or Name: Failed E-mail Address: Subject Line: WS Test Shipper Tracking Number QK Memo: Help Help



Notes:

- The following Quantum View Notify shipment and package notification options allow you to send an e-mail to your customers informing them of details associated with the package or shipment.
 - **Ship Notification –** an e-mail alerts the recipient(s) that UPS received package or shipment information.
 - **Exception Notification –** an e-mail message alerts the recipient(s) of a rescheduled delivery date.
 - **Delivery Notification –** an e-mail message alerts the recipient(s) about the delivery of a package or shipment, including the date, time, and name of the recipient.
- The following Quantum View Notify shipment and package notification options appear if you also select the Return Services shipment option:
 - **Label Creation –** an e-mail alerts the recipient(s) that labels were created.
 - o **In-Transit** an e-mail alerts the recipient(s) that a package or shipment is in transit.
 - **Exception Notification –** an e-mail message alerts the recipient(s) of a rescheduled delivery date.
 - **Delivery Notification –** an e-mail message alerts the recipient(s) about the delivery of a package or shipment, including the date, time, and name of the recipient.