



Air Freight Services

Air Waybill

FOR MORE INFORMATION ups.com or 1-800-443-6379 (U.S. & CA only)

SHIPMENT
DATE

PICKUP
CONFIRMATION

ORIGIN

TRACKING
NUMBER

1 | SHIPMENT FROM

UPS Supply Chain Solutions Account Number		UPS Account Number	
From (Your Name)		Phone Number (Very Important)	
Company Name		Dept. or Floor	
Address			
City		State/Prov.	ZIP/Postal Code (Required)
Shipper's Reference First Twenty Characters Will Appear on Invoice			

2 | TO - CONSIGNEE

UPS Supply Chain Solutions Account Number		Enter Account Number	UPS Account Number
Contact Name		Phone Number (Very Important)	
Company Name		Dept. or Floor	
Address UPS Supply Chain Solutions Cannot Deliver to PO Box or PO ZIP Codes			
City		State/Prov.	ZIP/Postal Code (Required)
Consignee's Reference First Twenty Characters Will Appear on Invoice			Country or Territory

TRACKING NUMBER



Please print three (3) copies:
Copy 1 – Attach to Freight
Copy 2 – UPS Driver/Data Entry
Copy 3 – Shipper Records

NON-NEGOTIABLE AIR WAYBILL
EXCLUSIVE OFFICES: Alpharetta, GA 30005

3 | SERVICES

For Definition of Services see ups.com. "X" One Box

U.S., PUERTO RICO & CANADA		INTERNATIONAL	
Guaranteed*	Non-Guaranteed	Non-Guaranteed	
<input type="checkbox"/> NEXT DAY AIR FREIGHT	<input type="checkbox"/> NEXT DAY AIR FREIGHT NGS	<input type="checkbox"/> PREMIUM DIRECT	<input type="checkbox"/> AIR FREIGHT DIRECT
<input type="checkbox"/> 2ND DAY AIR FREIGHT	<input type="checkbox"/> 2ND DAY AIR FREIGHT NGS	<input type="checkbox"/> AIR FREIGHT CONSOLIDATED	
<input type="checkbox"/> 3 DAY AIR FREIGHT**	<input type="checkbox"/> 3 DAY FREIGHT NGS**	Direct and Consolidated Additional Services*	
*Guaranteed on-schedule delivery where such services are available. See ups.com for details.		<input type="checkbox"/> CLEARANCE REQUESTED	<input type="checkbox"/> DELIVERY REQUESTED
**Requires additional day(s) in transit to some destinations. See ups.com for details.		*Extra charges apply	

4 | SHIPMENT DETAILS

DIMENSIONS				DESCRIPTION
Pieces	Length	Width	Height	
TOTAL PIECES		<input type="checkbox"/> lbs.	SKID(S), SAID TO CONTAIN:	
TOTAL WEIGHT		<input type="checkbox"/> kg.	TOTAL PIECES	
		(*x" one)		

SPECIAL INSTRUCTIONS

HANDLING INSTRUCTIONS

CONSTANT SURVEILLANCE +
 ONE DATE QUOTE +
 SPECIAL DELIVERY +
 HOLD FOR PICKUP
 SIGNATURE SURVEILLANCE
 DANGEROUS GOODS*

AUTHORIZATION/CONFIRMATION # _____

*Via Next Day Air Freight NGS only. Extra charges apply.
+Requires advance authorization. Call 1-800-443-6379 (U.S. only) or local service center (outside U.S.)

INTERNATIONAL ONLY
INTERNATIONAL CUSTOMS VALUE (Specify Currency)
\$ _____

CONSIGNEE ID # FOR CUSTOMS (GST/RFC/VAT or as Req'd by Local Customs)	HARMONIZED CODE	Country or Territory of Mfg.
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Paste PRO Barcode Label Here (if available)

5 | METHOD OF PAYMENT

If No Form of Payment Is Checked, the Shipper Will Be Billed for Charges.

<input type="checkbox"/> BILL SHIPPER	<input type="checkbox"/> BILL CONSIGNEE
<input type="checkbox"/> SHIPPER'S CHECK RECEIVED	<input type="checkbox"/> FREE DOMICILE (Int'l Only)
<input type="checkbox"/> BILL THIRD-PARTY UPS ACCOUNT	Third-Party Account Number Mandatory for Third-Party Billing
<input type="checkbox"/> CBL (10-Character CBL # Required)	_____

6 | TERMS AND CONDITIONS

All shipments are subject to UPS Air Freight Terms and Conditions of Contract which are available at ups.com, and which are incorporated herein by reference and the terms and conditions on the reverse of this air waybill.

I agree. I have read and agree to the Terms & Conditions.

DECLARED VALUE AND LIMITS OF LIABILITY

DECLARED VALUE \$ _____

UPS's liability shall be limited to the higher of \$50 per shipment or \$.50 per pound of cargo lost or damaged unless a higher amount is specified in the declared value box. If this shipment involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention or the Montreal Convention may apply. These Conventions govern and in most cases limit UPS's liability for loss, damage, or delay to cargo. Subject to this, UPS shall in no event be liable for any special, incidental, or consequential damages, and unless a higher value is declared and additional charge paid, UPS's liability shall be limited to the amounts set forth in the UPS Air Freight Terms and Conditions of Contract, available at ups.com. For international and Canadian shipments, exporter understands that commercial invoices and other documents may be required, and authorizes UPS to act as Forwarding Agent for export control and customs purposes. Shipper certifies that these commodities, technology or software were exported from the US in accordance with the Export Administration Regulations. Diversion contrary to law is prohibited.

Time Rec'd	Date Rec'd	Route No.	Employee ID #
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GOODS RECD AT: Shipper's Door Service Center Carrier Advance Trade Show Residence

SHIPPER'S AUTHORIZATION AND SIGNATURE

X _____
Date _____

TERMS AND CONDITIONS (THE "TERMS")

1. In tendering this shipment, the Shipper and the Consignee agree to these Terms which no agent or employee of the parties may alter. This Air Waybill is non-negotiable. Notwithstanding who prepared the Air Waybill, it shall be deemed conclusively to have been prepared by the Shipper. The Shipper agrees that this shipment is subject to the Terms stated herein and those UPS Air Freight Terms and Conditions of Contract ("Air Freight Terms") in effect on the date of shipment which are incorporated herein by reference, and made a part of this contract. The Air Freight Terms shall control in the event of a conflict with these Terms or any other documents. The Air Freight Terms are available at <https://www.ups.com/assets/resources/supplychain/media/air-freight-terms-and-conditions.pdf>

2. at all UPS offices or by writing to UPS Supply Chain Solutions, Inc. 12380 Morris Rd. Alpharetta, GA. All Terms, including but not limited to all the limitations of liability shall apply to our agents and their connecting carriers. As used herein, "UPS" or "UPS Supply Chain Solutions" shall refer to UPS Supply Chain Solutions, Inc. with respect to the services provided in the Americas region, UPS SCS (International) GmbH with respect to services provided in Europe, Middle East and Africa regions, and UPS SCS (Asia) Limited with respect to services provided in Asia-Pacific region.

Shipper and consignee are responsible for, and warrant their compliance with, all applicable laws, rules and regulations, including, but not limited to, customs laws, import and export laws, and government regulations of any country to, from, through or over which its shipment may be carried. Shipper and/or consignee agree to furnish such information and complete and attach to the Air Waybill such documents as are necessary to comply with such laws, rules and regulations. UPS assumes no liability to shipper, consignee or any other person for any loss or expense due to shipper's or consignee's failure to comply with this provision. If shipper does not complete all the documents required for service, or if the documents submitted are not appropriate for the service or destination requested, shipper hereby instructs UPS, where permitted by law, to complete, correct, or replace the documents for shipper at shipper's expense, but UPS is not obligated to do so. The terms of the Air Waybill shall apply regardless of UPS's completion of a substitute form of air waybill to complete the receipt or delivery of the shipment. UPS shall not be liable to shipper or any other person for its actions under this provision.

3. UPS's liability for damages including, but not limited to, those damages arising from or related to misdelivery, incomplete or otherwise inadequate delivery (including, but not limited to, failure to follow shipper or consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay, loss or damage, shall in no event exceed that set forth in the Limitations of Liability section of the Air Freight Terms and provisions contained herein:

Unless otherwise governed by the Warsaw Convention including any applicable amendments thereto, the Montreal Convention, the Convention of the International Carriage of Goods by Road, signed at Geneva, Switzerland, on May 19, 1956 ("CMR"), or other mandatory applicable law, UPS's liability for damages on shipments including loss or damage to cargo occurring during motor carriage within the United States, shall be limited to the higher of \$50.00 per shipment or \$0.50 per pound (\$1.10 per kilogram) of that part of the cargo adversely affected thereby unless at time of shipment the shipper makes a declaration of value for carriage in the space designated on the Air Waybill and pays the appropriate valuation charge, in which event UPS's liability shall not exceed such higher declared value.

For shipments governed by the Warsaw Convention, as amended, or the Montreal Convention, any liability of UPS for loss, damage or delay shall be limited to the applicable release rate (limitation of liability) under such Convention, unless, at the time of shipment, the shipper makes a declaration of value for increased liability in the space designated on the Air Waybill and pays the appropriate valuation charge, in which event UPS's liability shall not exceed such higher declared value. In the case of the Warsaw Convention, such release rate is \$20 per kilogram of that part of the cargo adversely affected. In the case of the Warsaw Convention as amended by Montreal Protocol No. 4, such release rate is 17 Special Drawing Rights (SDR) per kilogram of that part of the cargo adversely affected. In the case of the Montreal Convention, such release rate is 22 Special Drawing Rights (SDR) per kilogram of that part of the cargo adversely affected.

For shipments subject to the CMR, UPS's liability for damages on shipments shall not exceed 8.33 SDR per kilogram of that part of the cargo adversely affected thereby, unless at the time of shipment, the shipper makes a declaration of value for carriage and pays the appropriate valuation charge, in which event UPS's liability shall not exceed such higher declared value.

Shipper shall be responsible for knowing the value of SDR. For shipper's convenience only, conversion rates for SDR may be found by contacting the International Monetary Fund, or by

viewing its web site at www.imf.org.

For losses occurring in Mexico to shipments transported by ground, UPS's liability for damages on shipments shall not exceed ten cents (.10) per pound (.22 cents per kilogram) of that part of the cargo adversely affected thereby unless at the time of shipment, the shipper makes a declaration of value for carriage in the space designated on the Air Waybill and pays the appropriate valuation charge in which event UPS's liability shall not exceed such higher declared value. Any liability of UPS for any financial loss other than loss or damage to cargo shall be limited to \$50 except to the extent that greater liability is mandated by applicable law.

Maximum Declared Values apply for certain types of shipments. See the Limitations of Liability section of the Air Freight Terms (available at www.ups.com) for details. For shipments with an origin or destination outside the U.S., Canada, Mexico or Puerto Rico, UPS may arrange for Cargo Insurance in place of declared value. Any Declared Value (or insured value) in excess of the maximums allowed therein is null and void, and the acceptance for carriage of any shipment with a Declared Value (or insured value) in excess of the allowed maximums does not constitute a waiver of these maximums. If a shipment with a Declared Value (or insured value) in excess of the maximum allowable value is inadvertently accepted, UPS liability (or the Cargo Insurance Insurer's liability, if applicable) shall not exceed the maximum allowable value set forth in the Air Freight Terms.

UPS makes no warranties, express or implied, and expressly disclaims any and all warranties. UPS will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including but not limited to failure to follow Shipper or Consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery missed pickup, loss or damage unless caused by our sole negligence. Except for our failure to deliver in accordance with the Guaranteed Service Section of the Air Freight Terms we will not be liable for any damages arising from delay.

Except for failure to attempt delivery in accordance with Guaranteed Service (see Air Freight Terms), UPS will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including, but not limited to, failure to follow shipper or consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay on international shipments, loss or damage and/or any fines, penalties or other expenses, unless caused by UPS's sole negligence. UPS will not be liable for any shipment until UPS has accepted and taken possession of the shipment. Without limiting the generality of the foregoing, UPS shall not be liable for any loss or damage, misdelivery, incomplete or otherwise inadequate delivery (including, but not limited to, failure to follow shipper or consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, penalties, expenses, delay on international shipments, caused in whole or in part by: the act, default or omission of the Shipper, Consignee, or other party who claims interest in the shipment, compliance with laws, governmental regulations orders or requirements, compliance with delivery instructions from the Shipper or Consignee, the nature of the shipment or any defect thereof, violation by the Shipper or Consignee of any of the Terms contained in the Air Waybill or in the Air Freight Terms, including, but not limited to, improper or insufficient packing, securing, marking or addressing, or failure to observe any of the rules relating to shipments not acceptable for transportation or shipments acceptable only under certain conditions, acts of God, perils of the air, public enemies, public authorities acting with actual or apparent authority, acts or omissions of Custom or quarantine officials, authorities of law, civil commotions or hazards incident to a state of war, riots, strikes, work stoppages or slowdowns, or other labor disputes or disturbances, national or local disruptions in air or ground transportation networks due to events beyond our control, disruption or failure of communication and information systems, disruption or failure of utilities, weather conditions, security related requirements, other circumstances beyond our control, and for all shipments other than domestic Guaranteed Service shipments, mechanical delay of aircraft or other equipment failures.

Except for eligible Guaranteed Service shipments (see Air Freight Terms), UPS does not guarantee delivery by a specific time or date, and shall not be liable for delay or any other failure to meet an agreed-upon delivery deadline. There are no stopping places which are agreed upon at the time of tender of a shipment, and UPS reserves the right to route the shipment in any way, manner, or mode it deems appropriate.

IN NO EVENT SHALL UPS BE LIABLE FOR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME, WHETHER OR NOT UPS HAD KNOWLEDGE THAT SUCH DAMAGES MIGHT BE INCURRED AND WHETHER PLED UNDER TORT, CONTRACT, OR ANY OTHER LEGAL THEORY.

4. Shipper, Consignee, or any other party claiming an interest in the shipment must notify UPS immediately upon delivery or, in the case of loss or damage which could not have been noted at the time of delivery, within fourteen (14) days of delivery), of any loss or damage to the shipment. Receipt of the shipment by the Consignee or the Consignee's agent without written notice on the delivery receipt and/or delivery manifest will be prima facie evidence that the shipment was delivered in good condition. No claim will be processed until all transportation charges have been paid. The amount of the claim may not be deducted from the transportation charges.

Notice of loss or damage must be reported to us at 1-800-443-6379 for shipments moving within the United States, or to the UPS Supply Chain Solutions service center of destination for International shipments. The shipment, its container(s), and packing material must be made available for inspection at the delivery location. All shipments are subject to opening for inspection by UPS, but we are not obligated to perform such inspection.

All claims for loss or damage must be made in writing to UPS within sixty (60) days after the date of acceptance of the shipment by UPS. All claims for failure to attempt delivery pursuant to Guaranteed Service must be filed with UPS within 30 calendar days after the date of acceptance of the shipment by UPS, and UPS's sole liability for such claims arising from Guaranteed Service shipments shall be limited to the transportation charges as provided in the Guaranteed Service section of the Air Freight Terms. Claims for invoice adjustments (e.g., adjustment of charges based on incorrect rate, billable weight, overcharges, type of service, etc.) must be made in writing to us within sixty (60) days after the date of shipment.

For information about filing a claim, contact 1-800-443-6379, or your local UPS Supply Chain Solutions office if not in the United States or Canada. UPS shall have no liability for any claim for which notice and documentation is not filed within the time limits set forth herein and in the Air Freight Terms.

All claims are subject to proof of value, limitations of liability, and further requirements and restrictions contained in the Air Freight Terms.

5. Rates and charges are payable in lawful money of the United States or such lawful money as specified by UPS. For customers that do not have a credit account with UPS, all charges shall be paid in advance of shipment as required by UPS and are payable by check at the time UPS accepts the shipment, and all collect charges are payable by check at the time of delivery. Customers who wish to pay for services via a UPS Supply Chain Solutions nine-digit account number shall apply and qualify for a credit account with UPS Supply Chain Solutions. If the application is approved and a credit account is established, then the customer shall make payments in accordance with the UPS Supply Chain Solutions Credit Terms and Conditions, the effective and current version of which is available at www.ups-scs.com. Unless and until the customer is notified that its application is approved and a credit account is established, which approval may be granted or denied in UPS's sole discretion, or if any such credit account is suspended or terminated, or unless UPS otherwise agrees in writing, all charges shall be paid in advance of shipment as required by UPS. For customers paying for services via a United Parcel Service, Inc. six-character account number, all charges shall be paid within ten days of receipt of invoice. Customers shall pay all duties, taxes, interest and other charges due on imported goods to the U.S. either (i) directly to United States Customs, through a check to United States Customs and Border Protection ("CBP") or CBP's Automated Clearinghouse (ACH), in accordance with applicable CBP requirements and regulations, or (ii) to the account of UPS. Payment of any required duties, fees, taxes, interest, and other charges due on imported goods must be received within ten (10) days of the commencement of the entry process. Customers shall pay all duties, taxes, interest, and other charges due on imported goods to destinations other than the United States as required by UPS, or by law or regulation of the destination country. Customers shall be liable for any penalties, fines, or any other damages that may arise as a result of failure to make timely payment. In the event that customer fails to make any payment when due, all amounts owed by customer to us shall immediately become due and payable. Any payment which is past due shall be subject to an additional charge at the rate of 1.5% per month of the outstanding balance due, or the highest rate permitted by applicable law, whichever is less. The shipper and consignee shall be liable, jointly and severally for all unpaid charges payable on account of a shipment including transportation charges and all duties, customs assessments, government penalties and fines, taxes, and UPS's attorney fees and legal costs related to the shipment. UPS shall have a general and continuing lien on any and all property coming into the actual or constructive possession of UPS for monies owed to UPS with regard to the shipment for which the lien is claimed, a prior shipment, or both, for all sums due and payable.